

The 2011 EUSI Scholarship Guidelines for Applicants

EUSI (EU Studies Institute in Tokyo) offers scholarship to postgraduate students who wish to go to Europe aiming to carry out the research on EU related studies. Please apply for the scholarship in accordance with the guidelines below.

1. Targeted Students:

Postgraduate students involved in the research on EU related studies who are enrolled at Hitotsubashi University, Keio University and Tsuda College that constitute EUSI (except international students), including those who have finished their courses.

2. Number of Grantees:

Three students for this academic year

3. Location of Host Research Institutes:

Universities, education and research institutes of universities, EU institutions and the like in the EU member states.

4. Amount of Scholarship:

The maximum limit 800,000 yen per student (roundtrip travel airfare and fixed daily allowances)

5. Duration:

A period necessary for his or her research between 1st October 2011 and 30th September 2012

6. Application Form:

- 1) **Application Form:** An original piece with three copies (the prescribed form). You must download the form, fill it out with the application details and submit it.
- 2) **Curriculum Vitae:** Within two pages in A-4 size (any form)
- 3) **Research Plan at Host Institutions:** Two pages in A-4 size (any form). You must edit your research plan and make following points clear:
 - The purpose of overseas travel
 - The reason you choose the host institutes
 - Information on host research institutes
- 4) **Itinerary:** One page in A-4 size (any form)
- 5) **Recommendation:** Recommendation must be written by the present instructor of applicant regarding research capability and proficiency in English (any form).
- 6) **Expenditure Plan:** One page in A-4 size (any form).

7. Period for Application:

Monday, 9th May, 2011 – Monday, 23th May, 2011

8. Period for Screening:

Tuesday, 24th May, 2011 – Friday, 3rd June, 2011, and in case of the necessity of interview the

information will be notified directly to the nominee.

9. Screening:

Each university will nominate one student or two students based on application documents submitted by applicants, and then the members of the EUSI Working Group in charge of EUSI Scholarship will screen them, if necessary after interviewing with a nominee of each university.

10. Screening Results:

Friday, 10th June, 2011, results will be sent directly to the applicants for scholarship

11. Report after returning:

Each grantee must submit a report on research activities at EU related Institute in Europe and necessary documents to each university where he or she is enrolled within one month after returning to Japan.

12. Notes:

The accidents, diseases and others during the grantee's stay in Europe under the EUSI scholarship would be due to his or her own responsibility, of which expenses must be paid by him or her self. He or she must buy the Overseas Travel Accident Insurance on his or her own expenses.

Application must be submitted directly to each of the following offices and Contacts:

Hitotsubashi University:	EUSI Office	eusi@ad.hit-u.ac.jp	042-580-9117
Keio University:	EUSI Keio Office	keio@eusi.jp	03-5418-6702
Tsuda College:	EUSI Tsuda Office	eusi@tsuda.ac.jp	042-342-5134